

MUST I NOTIFY THE SCHOOL IF MY CHILD HAS BEEN AWAY?

Yes – you are encouraged to notify the school of absences as they occur. You can do this by phone, filling in the absence form on our Skoolbag app or by email.

However, on return to school, written, signed notes must still be supplied to the class teacher to explain the absence if notified by phone.

SHOULD I NOTIFY THE SCHOOL IF MY CHILD REFUSES TO GO TO SCHOOL?

Yes – you should contact the Class Teacher and seek assistance immediately.

WHAT KIND OF ASSISTANCE IS AVAILABLE?

The School Youth Worker provides support to students, parents and staff on attendance issues.

The Attendance Officer is available by contacting the DECD Office on 87245300.

WHAT IS THE ROLE OF THE SCHOOL YOUTH WORKER AND ATTENDANCE OFFICER ?

School Youth Workers may assist by:

- Working with students in a supportive counselling role.
- Visiting students at home and consulting with parents / caregivers.
- Identifying reasons for student non-attendance and making appropriate referrals.
- Monitoring student attendance and reviewing progress as necessary.

Allendale East Area School
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ALLENDALE EAST AREA SCHOOL

School Vision: To build strong and diverse futures for all of our young people by providing quality education driven by student needs skills and aspirations.



STUDENT ATTENDANCE INFORMATION FOR PARENTS

Is Your Child at School?



Government of South Australia
Department for Education

ALLENDALE EAST AREA SCHOOL



COMPULSORY ENROLMENT AND ATTENDANCE AT SCHOOL

Under the Education Act of South Australia, parents/caregivers are held responsible for the regular attendance of all children aged between 6 and 17 years. They must be enrolled and attend school regularly.

REGULAR ATTENDANCE IS IMPORTANT?

If students miss the basic skills in the early years of school, they often experience difficulties later. It has been shown that irregular attendance in the junior primary and primary years often leads to the development of poor attendance at high school.

Five days absence per term from junior primary to the end of Year 10, equals more than one year of schooling missed. Half an hour late each day equals five days absence per term.

There is a direct correlation between attendance and achievement. Frequent absences make it difficult for teachers who have to continually re-teach information and skills, thus slowing down the class.

Lesson times are: 8:50am – 3:15pm.

- Teacher supervision is provided from 8:30am for students to begin arriving at school.
- Students must leave the school grounds by 3.30pm
- If a student is going to be absent, please ring the school and let the Front Office staff know, then send a written note to the class teacher when the student returns or fill in and sign the absence form available on our Skoolbag app.
- If a student is late arriving to school or is leaving early, please report in and out through the Front Office only. Appointments, family reasons that require early dismissal need a note to the teacher in your child's diary or communication book
- The school will contact you if any absences are unexplained or when regular absences occur.

MUST I SEND MY CHILD TO SCHOOL?

Yes – all children between the ages of 6 and 17 years are required by law to attend school regularly.

MUST I SEND MY CHILD EVERY DAY?

Yes, unless

- The child is too sick to attend.
- The child has an infectious disease like chickenpox, mumps or measles.
- The child is incapacitated by injury preventing movement around the school.
- The child is accompanying his/her parents/caregivers on a family holiday, which cannot be arranged in school vacations. This should be arranged with the Principal prior to the absence.
- The Principal is provided with an acceptable reason preventing the child's attendance.

Whenever possible, dental and medical appointments should be made out of school hours.

COURAGE EXCELLENCE RESPECT